

WAKEFIELD CENTRAL BAPTIST CHURCH

**The Wakefield House  
Housing Agreement**

Wakefield Central Baptist Church of Zebulon, North Carolina, is pleased to host your family during stateside assignment. We will endeavor to make your time here pleasant and enjoyable.

The house, formerly our parsonage, is located directly across the street from the church campus. It is a two-story home with a deck, small porch, and one-car garage/storage building. The ground level has a master bedroom (queen bed), office/bedroom (double bed), full bath with shower/tub, living room with fireplace, dining room, kitchen, utility room with washer and dryer. The upstairs level also has a full bath with shower/tub, two bedrooms (one with double bed and one with two twin beds), and a small storage/play room. The house has gas heat, central air, and most rooms have ceiling fans. It is fully furnished, including kitchen appliances, dishes, cooking utensils, linens, etc. No rent is charged for the use of the house, and lawn maintenance is provided. Internet service is provided. Come with your personal belongings and make yourselves at home.

Families are expected to care for and maintain the house during their stay by performing weekly routine cleaning. Furniture or other items may not be removed from the premises for storage or other purposes without prior approval of The Wakefield House Committee. Any damages to furnishings or the house, other than through normal use, are to be reported to the church secretary and arrangements made for reimbursement by the resident, or the amount will be deducted from the deposit. Also, please notify the church secretary of any repairs needed to the house or problems with its plumbing, heating, or air conditioning systems so necessary repairs can be addressed quickly.

Residents will be responsible for payment of utilities, which include cable TV, electricity, water, heating fuel/gas, trash pick up. Utility bills should be picked up at the church office by the 30<sup>th</sup> of each month and paid within ten (10) days. Checks should be payable to Wakefield Central Baptist Church.

We ask that residents leave an email address and forwarding address in the church office in order to be contacted when final utility bills are due and for the deposit to be refunded, if applicable.

There is a **no pet** policy and a **no smoking** policy for The Wakefield House and premises.

Residents should obtain renters insurance on personal property, if desired.

We invite you to worship with us and be involved in activities of our church as often as your schedule permits. In addition, all visiting families are encouraged to participate in special mission activities during their stay. Our pastor will work with you to coordinate opportunities for you to be involved in the ministries of our church.

Providing a temporary residence has enabled us to meet and minister to many missionary families over the years. We enjoy getting to know the family members and learning first-hand about their work and the countries in which they serve. If you would like to leave a small memento from the country in which you are serving, we will be pleased to display it in our church.

We are blessed to be able to provide a home for missionaries on stateside assignment. Please help us to continue this service by leaving the house in the same condition in which you found it. A *Departure Check List* is provided so that you will know our expectations. We ask you to agree to complete the items on the *Departure Check List* just before you leave the house. If the items on the *Departure Check List* are not completed or extensive cleaning is required then the cost of cleaning may be deducted from the deposit.

**If your plans change and the house is not needed, please contact us as soon as possible so that the house can be made available for other families. Please note that the deposit included with the Statement of Confirmation may not be refunded after signature of this agreement.**

**Also, please notify us of any change in your contact information.**

**If you agree to the above terms, sign and return this form to the chairperson of The Wakefield House Committee.**

\_\_\_\_\_  
Signature of Resident

\_\_\_\_\_  
Date